

**CCA Trees & Greenspace Committee, Minutes for Plenary, Part C  
Tuesday February 9, 2021**

19:00 h.

Zoom meeting

Brian B., Chair	Stuart Kinmond	Michelle Kirkman	
Alice Nakanishi	Barbara Sibbald	Dinah Robinson	
Darlene Pearson Zoom host	Stephen Thirlwall	Bonnie Mabee	Jerry Kovacs, Board Guest
Beth Ayres	Valerie Percival	Mavaia Ohlsen	

Input, Jan 13 to Feb 8 from Darlene Pearson, Beth Ayres, Dinah Robinson, Barbara Sibbald, Bonnie Mabee, Valerie Percival, Alice Nakanishi, Stuart Kinmond

Input from Feb 10 to March 8 from Mindy Sichel, Stuart Kinmond, Jerry Kovacs, Valerie Percival, Darlene Pearson, Alice Nakanishi

The Chart below incorporates relevant information received through February 9 together with the consensus decisions as to how we will proceed and construct our workplan for 2021 at the Plenary session of February 9. A couple of exciting little developments since then. Watch for red text in chart.

NOTE to NEW MEMBERS AND SUPPORTERS of T&G Committee. PLEASE indicate your interest in an activity during our discussions on March 9. We want to be sure that you are on the relevant email list. T&G is a very decentralized committee in actual execution of its mandate. Leads for an activity often maintain a separate mailing list which they use to communicate meetings and activity times and places. Apart from the formal monthly Committee meetings, we rarely announce an activity to the whole official list of T&G members and supporters (most of whom do not attend meetings regularly). Do not be shy. Volunteering is voluntary. If you find yourself over-extended, just talk to the immediate lead in the activity and do what you have to do. But keep connected by ensuring that we know the activities in which you want to be active.

The meeting on Nov 10 was the first phase of the annual plenary for activity in calendar year 2021. Upon completing the final input on themes and activities, the meeting of January 12<sup>th</sup> sought to weigh the activities in the draft version of the chart to define priorities.

On Feb 9, we had our final plenary session and completed the prioritization of activities. Since Feb 9., a few adjustments were made to the reporting arrangements for the

proposed Working Group led by Darlene Pearson, Stuart Kinmond, Chair of the Single Use Plastics (Sustainability) Committee, having made clear that he did not want Darlene reporting to him and that he did not want to take on a formal role as CCA/T&G representative on either the Federation of Community Associations (FCA) or the CAFES, (Community Association For Environmental Sustainability). There is lots of work for “green” enthusiasts whose priority is initiatives related to climate change on the Sub-Committee and the new Working Group.

As a consequence of the above adjustments, Darlene Pearson will act as T&G/CCA rep on CAFES. Representation on FCA is not yet fixed and will require a bit more consultation with the Board and the Planning Committee. Please go through the adjusted chart and ensure that chart reflects the consensus of Feb 9.

**1. Nearly final Workplan chart for 2021, below. Note items still evolving.**

<b>Activity, program</b>	<b>Human resources (volunteers to execute and lead)</b>	<b>Budget (rarely applies)</b>	<b>Schedule for activity</b>	<b>Risks, high to low, probable to less likely</b>	<b>Proposed priority status</b>
Christmas tree decorating in Dundonald	Led by Barbara and Michelle with high level of participation and contributions of decorations	Not applicable	Two hour event on a <b>single day, plus planning</b>	We learned from last year and kept it simple. Successful closure for seasonal gardening activities.	<b>Task completed Dec 13</b>
<b>Dundonald Gardening Group,</b>	<b>Barbara</b> is the lead. Luc, Dinah, Brian, and at least 15 other “regular” gardeners plus an army of auxiliaries	Flow through from grants and contributions, some direct donations	<b>April to October,</b> activity and time requirements quite intense	Limited risk but risk re fund raising	<b>A.1</b>
<b>St. Luke’s parkette, legacy</b>	<b>Beth Ayres</b> is the lead, Michelle, and other	Flow through from	<b>April to October</b>	Limited risk as activity is long standing, and has	<b>A.1</b>

<b>Gardening program</b>	guerrilla gardeners	grants and contributions		renewed leadership	
Single plastics campaign, established program	<b>Stuart Kinmond</b> is the lead. <b>We need to recruit green sustainability enthusiasts to sustain active initiatives. Please step forward.</b>	Not applicable apart from small printing costs	Sub-Committee meets 4 <sup>th</sup> Tuesday of most months, <b>March to Oct</b> , plus community outreach	<b>Last year we had too few people giving Stuart adequate back up. Stuart will produce his own workplan for 2021 in due course. His sub-committee is always active.</b>	<b>A.1</b>
CAFES sustainability initiatives	<b>Darlene Pearson</b> has stepped forward to act as CAFES rep and will seek to operate through a working Group, <b>see below</b>	Not applicable	Will be on going, with periodic updates through the year	See below for Working Group activity To be Clear, Darlene will be acting as both CCA and T&G rep on CAFES	<b>B.1</b>
Promoting <b>community gardens</b> Proposed new ongoing program	Michelle, Stephen, Alice, Brian <b>We have notice that there may be a community Garden opportunity on Hydro land at Gladstone and Lyon. We have to work to make this a reality.</b>	Not applicable	Work should begin in March. Could take a year to set up. <b>March and through fall as required and probably through winter of 21-22</b>	NEW FOCUS on Hydro lands. <b>Need a lead.</b> Need to contact Councillor McKenney. Need to contact Hydro. Negotiations could take a year or more with Hydro. <b>Tomas Whillans to act as volunteer consultant</b>	<b>A.1 New higher status</b>

<p>Lobbying for more park space, Centretown Le Breton</p>	<p>Stephen, Others???, Brian, Darlene, by virtue of their role in Planning Committee coordination</p>	<p>Not applicable</p>	<p><b>May fit into Darlene's Working Group? Discuss on March 9</b></p>	<p>Risk is that it slips off the table. Brian has participated in CCA WG for input to Ottawa OP. He inserted this item into CCA demands that will go to City on March 12. How will T&amp;G coordinate this activity?</p>	<p>C unless we get volunteers and clearer strategy</p>
<p>TD Grant application for community events</p>	<p>In view of Covid and other risks, there was a unanimous rejection of this option</p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Risks simply overwhelmed potential rewards for 2021. We will review again for 2022.</p>	<p>No go.</p>
<p>Earth Day, April event</p>	<p>This event is too problematic in face of Covid and other risks. By unanimous decision, the activity was deleted</p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Consensus was that risk of covid would result in a waste of resources. Event must occur in April or disrupt other T&amp;G events We will go in 2022.</p>	<p>No go. Covid risks too unclear</p>
<p><b>Minto Park</b> as focus for gardening activity. <b>Exploratory initiative</b> <b>New related activity at TD bank</b></p>	<p>Valerie Percival has expressed an interest in exploring a number of matters, e.g., adopt a Park program, violence against women</p>	<p>Not applicable but TD parkette idea might give us access to in kind City contribution of plants.</p>	<p><b>Report by Valerie on March 9. Input from Jerry Kovacs on March 9</b></p>	<p>Minimum risk at early inquiry stage. Exploring options. Historically Minto was the focus of T&amp;G activity. TD Bank Elder's gathering place and parkette idea</p>	<p>B. still not fully defined. but promising</p>

<p><b>parkette on Elgin regarding to Elders' gathering spot</b></p>	<p>monument, and more broadly, gardening opportunities <b>Jerry Kovacs initiative.</b></p>			<p>may become a separate initiative but Chair has put all the Minto-Elgin new initiatives together.</p>	
<p>Minto Park plant sale <b>event</b> in mid-June, part of a larger event sponsored by Councillor McKenney</p>	<p>Brian does <b>not</b> lead on this event Must have event coordinator Valerie Percival ?, Stephen, Other participants, Gail, Bonnie, Michelle, Richard,</p>	<p>Limited costs. A traditional fund raiser event. Nominal budget \$50</p>	<p><b>June event with planning beginning in early May.</b> need cars to execute because we are trucking in plants and placards</p>	<p><b>Requires Board commitment, not just T&amp;G event.</b> <b>Brian</b> Needs coordination with Councillor's office Need to contact public Library (Brian) Covid may still be a factor in mid-June</p>	<p><b>A.1</b> unless Covid nixes. We should know by April whether to go</p>
<p>Fall Festival at Dundonald. September event</p>	<p>Brian, Alice, Barbara, Stuart, Stephen, Gail, Michelle, Deborah, Richard, Valerie, Mavaia, Helen, Brian will act as coordinator with DPWG and CCHC. <b>Alice and Barbara</b> are</p>	<p>Costs vary from \$350 to \$500</p>	<p>Sept weekend close to equinox, 12<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> in running. <b>Need to fix date by April or so.</b> <b>Planning typically</b></p>	<p>Coordination with DPWG as partners, mixed views on Police participation, Huge amount of enthusiasm for the event over last three years,</p>	<p><b>A.1</b></p>

	overall leads for the event		<b>starts late June-Sept</b>		
A gardening event to be held in Dundonald Park in July	<b>Barbara</b> is lead. idea is to take gardening as therapy and seminars and wrap them into a low key late July community event where we would also invite other groups interested in gardening (Just Food, community gardens people plus our own DGG and St. Luke's	Costs would be kept low but we would assign a budget	Planning would have to start in June as soon as Minto Park sale event is over. Some preplanning to find partners from <b>April-July</b>	Would need to identify willing partners by early May, and then start coordinating in late June.	<b>A.1 We will confirm this on March 9. Really up to Barbara</b>
CAFES and sustainability initiatives, <b>advocacy s</b>	Darlene is volunteering to lead local advocacy of CAFES agenda Darlene will build WG through year	Not applicable	Coordination is labour intensive and dynamic. <b>Need more volunteers.</b>	Risk of CAFES priorities distracting T&G activities but we will monitor	<b>new WG</b>
<b>A new working group to review green and park proposals of CAFES from Oct/2019</b>	Darlene, Stephen.  Brian has some input from a preliminary review of CAFES document from Oct that he did in January.	Not applicable	<b>Deliverable for "purple" WG activity would be a report</b> from T&G to CCA Board on best strategy for	WG approach would allow T&G to set their own priorities, help create focus for action Mandate and actual deliverables not yet fully clear	<b>WG</b>

This is Darlene's proposal	Valerie may be interested  <b>Darlene is lead</b>		multiple green initiatives		
WG mandate item, Tree Canopy, limited term	Darlene	Not applicable	See above	See above	WG
New parks and parkettes, longer term advocacy project, also explore green roof bylaw	Darlene is lead, also Stephen, Alice, overlaps with item above on parks and parkettes	Not Applicable	See above	See above	WG
<b>Environmental Project grants from City of Ottawa</b>	Darlene, Stuart, Alice, Please define project that we would propose	Not Applicable	week application process, March 1 to <b>March 31</b>	Chair admits that I have lost track of this item. Need Darlene to clarify on March 9, apologies in advance	Input needed WG
<b>Pilot project on 15 minute Communities</b>	Darlene will act as T&G and CCA rep for CA observer status, not one of five or so CA who will actually	Not applicable	This is a <b>one year project</b> but observer status means that T&G only is active at	Minimal risk with observer status, but at the table. Risk of burn out as full participant.	Fits in as a WG activity

	participate in the pilot project		periodic meetings. Brian as Chair will probably attend too.		
Coordinate with Planning Committee re OP, height bylaws, and zoning as well as development proposals	Brian, Darlene	Not Applicable	involves at least Monthly meeting, plus spin off meetings for given development proposals	Planning Committee priorities are set by City development process, diverts resources and focus of T&G. Hence Chair plays key role, <b>Brian is one of the informal leads on OP WG for Board</b>	<b>B.1</b>
<b>Heritage initiative</b> associated with Community Design Plan HCDs, advocacy	Brian, Stephen, Michelle,	Not applicable	High commitment, ongoing, Brian completed a report on HCD west of Kent, July to December 2020. No CCA action to date.	Risk of Chair getting distracted Governance is at issue as the HWG has not met in seven months Brian has incorporated some of HCD status for West of Kent neighbourhood into his OP WG Report	Not clear when real work will get going <b>B.1</b> but activity should revive in 2021
Pollinator display, <b>education and outreach</b>	Gail and Stephen	Not applicable	Not labour intensive as it tends to be event oriented <b>Possible for</b>	Dependent on event activities, not stand alone, but with Gail's commitment,	<b>A.1</b>



			garden event in July, Minto, Fall Festival	limited risk, June, July, Sept,	
FCA rep,	Brian messed up on this at Board meeting of Feb 16 <b>Am looking for a volunteer other than Alice</b>	Not applicable	FCA is not a primary T&G working relationship We do have some common interests	<b>Brian is going to fix his mistake. Darlene is NOT to be FCA Rep. Brian and Alice will serve but only as alternates to a Planning Committee rep.</b>	<b>C.1</b> Follow up by Brian required
Internal T&G governance (ongoing committee renewal)	Brian, Stuart as Chairs, Alice, Barbara, Beth, Darlene, (Valerie)	Not applicable	Labour intensive and on-going	Minimal risk. Something the Chairs and leads are doing parallel to everything else they do.	<b>B.2</b>
<b>widening sidewalks residential districts Advocacy</b>	Brian has included this item in draft CCA input on Ottawa OP, though it may not survive there	Not applicable.	May fit into <b>WG</b> advocacy	Minimal risk, more a matter of alerting councillor McKenney of risks posed plus monitoring 15 minute neighbourhood thinking	<b>C.1</b>
<b>Linear Park to replace part of driveway</b>	Darlene, Michelle,	Not applicable	<b>Brian has included this item in his draft of greenspace items related to CCA input on Ottawa</b>	Letter has already gone out from Board. NCC has shown openness to idea. T&G will support as warranted.	<b>B.1</b>

			OP, March 12		

2. Next meeting date after Tuesday March 9 is Tuesday, April 12. Hoping for lots of short progress reports in March. Check chart above in case you are mentioned
3. Adjournment, 9;00 p.m. moved by Darlene and seconded by Bonnie