

CENTRETOWN CITIZENS COMMUNITY ASSOCIATION
Board Meeting - Tuesday, 18 February 2014
Ottawa City Hall - Honeywell Room
19:05 - 21:05

MINUTES OF MEETING

Attendance

Board: Charles Akben-Marchand, Norm Fee, Adam Harris, Patricia Marsden-Dole, Henry McCandless, Paul Mennier, Graham Pressey, Lauren Rock, Peter Thorn, Tomas Whillans

Regrets: Judy Forrest

Others: Diane Holmes, Graeme Hussey, Georgia Lay, Maria-Luisa Martí, Thomas McVeigh, Alice Nakanishi, Michel-Adrien Sheppard, Joan Spice, Mitch Vandeborn

1. Call to Order

The meeting came to order at 19:05

2. In Camera Discussion

MOTION 1: Moved that the Board go *in camera* to discuss various planning matters. P. Mennier/N. Fee: Carried.

C. Akben-Marchand had previously declared conflict and was not in attendance.

MOTION 2: Moved that the Board end the *in camera* portion of the meeting. P. Mennier/T. Whillans: Carried

3. Welcome, Introductions and Board Regrets

4. Adoption of the Agenda

MOTION 3: Moved that the Board adopt the Agenda as amended. P. Mennier/P Marsden-Dole: Carried

The following items were added to the Agenda:

- FCA Report and Director's Insurance
- Crerar Settlement
- Director resignation

5. Approval of the Minutes of the Last meeting and Business Arising

MOTION 4: Moved that the Board adopt the minutes of the meeting of 21 January 2014. P. Thorn/P. Mennier: Carried.

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6. Announcements

6.1. Vacancy of Vice President

As L. Rock is now Acting President, the position of Vice President has become vacant. Pursuant to the Bylaws, the Board can appoint a Director to this position, which will come to the March 2014 Board meeting.

6.2 Resignation of Director

Scott Gorry has tendered his resignation from the Board. Pursuant to the Bylaws, the Board will, with notice, appoint a replacement. G. Pressey and J. Spice will write a short advertisement for interested candidates. There was discussion of the requirements.

7. Councillor Diane Holmes' Somerset Ward Report

7.1 Museum of Nature

The Museum of Nature is asking for comment on final design of western side parking lot. Construction is anticipated to start by Spring 2014 and end by 1 July 2014. The Museum has several requests to the city, including that the nearest bus stop be renamed Museum stop, and that the transfer of the Metcalfe Street right-of-way to the City be reversed.

7.2 Community Centre Events

McNab may be doing a groundbreaking of the community garden in May 2014 and an opening of the renovated Jack Purcell Park may be taking place in June 2014.

7.3 Bank Street/Gladstone Condo

There was a discussion of adverse pedestrian conditions during rainfall/melts/people watering their plants as a result of balconies overhanging the sidewalk due to the building extending to the lot-line. D. Holmes suggested that the Planning Department be advised.

8. Executive and Committee Reports (Only attendees at meeting are noted)

8.1 Acting President (L. Rock)

Report attached as Schedule "A".

8.2 Vice-President

Position is currently vacant.

8.3 Corporate Secretary (P. Thorn)

Minutes completed, no other report.

8.4 Membership & Communications Secretary (M. Vandeborn)

Report attached as Schedule "B"

The transfer to a new website host is now complete and we are now with a new provider. The website more accessible and definitely faster and update work has been done.

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M. Vandeborn will contact P. Thorn for previous meetings minutes for upload to the website.

There was a question about functionality, it's being reviewed and everything but for a few documents have transferred.

There was a request for possibility to do directed donations online for special community projects. This will be reviewed.

8.5 Treasurer (P. Mennier)

No report. P. Mennier and A. Nakanishi are working on the corporate tax return for 2013.

There was discussion about the change of signing authorities. A. Nakanishi advised that the process has to be re-done in its entirety as a result of T. McVeigh's resignation and L. Rock's becoming Acting President. L. Rock, P. Mennier and P. Thorn will arrange to re-sign the documents at the bank prior to the next meeting.

There was discussion about the cheque required for the Trees & Greenspace Committee event as this was required before the next meeting. It was determined that until the change over in signing authorities takes place, the old signing authorities could continue.

8.6 Executive Committee

The committee has not met.

8.7 Heritage Committee

No report.

8.8 Planning and Development Committee (T. McVeigh)

Report attached as Schedule "C1". Section 4 of the Report is attached as Schedule "C2".

8.9 Seniors Committee (P. Marsden-Dole)

Report attached as Schedule "D".

8.10 Transportation Committee (M.-A. Sheppard)

Report attached as Schedule "E".

8.11 Trees and Greenspace (T. Whillans)

No report. Next meeting will be 25 February 2014 at the CCHC.

9. Other Business

9.1 Public Accountability Letter

The letter is ready for L. Rock's signature. It is suggested that the Board strike a sub-committee to deal with any response from the Council. L. Rock will meet with H. McCandless to discuss.

9.2 Website

Dealt with earlier in the meeting.

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- 9.3. **Crerar appeal**
Report attached as Schedule “F”.
- 9.4. **FCA Report**
The Board deferred the discussion to the March 2014 meeting by consensus.
- 9.5. **Directors Liability Insurance**
MOTION 5: Moved that the Board defer discussion on this matter to the March 2014 Board meeting. P. Mennier/P. Thorn: Carried.
- 9.6. **Mayor and NCC**
The mayors of Ottawa and Gatineau have approached the NCC for greater representation and were rebuffed. It was noted that since the NCC focuses its attention on the same area as the CCCA, this could be a concern, especially considering some of the previous ideas for development of the Capital. P. Thorn will draft a letter of support to the mayor.

10. Question Period

11. Forward Agenda Items

12. Next Board Meeting & Adjournment 18 March 2014 19:00 Honeywell Room

The meeting adjourned at 21:05.

Approved by the Board at the meeting of 18 March 2014