

**CENTRETOWN CITIZENS COMMUNITY ASSOCIATION**  
Board Meeting - Tuesday, 17 December 2013  
Ottawa City Hall - Honeywell Room  
19:15 - 21:30

**MINUTES OF MEETING**

**Attendance**

- Board:** Charles Akben-Marchand, Norm Fee, Adam Harris, Patricia Marsden-Dole, Henry McCandless, Thomas McVeigh, Paul Mennier, Graham Pressey, Peter Thorn
- Regrets:** Judy Forrest, Tom Whillans
- Absent:** Scott Gorry, Lauren Rock
- Others:** Michael Lambert, Georgia Lay, Bonnie Mabee, Alice Nakanishi, Joan Spice

1. **Call to Order, Welcome and Board Member Regrets**

2. **Adoption of the Agenda**

**MOTION 1:** Moved that the Board approve this draft agenda. Thorn/McCandless: Carried.

3. **Approval of Last Meeting's Minutes and Business Arising**

**MOTION 2:** Move that the Board approve the minutes, as amended, of its November 2013 meeting. Thorn/Mennier: Carried.

The Board decided to defer discussion of the various letters as set out in the minutes to the January 2014 meeting.

Thom reported and the Board agreed that the World Exchange Plaza theatre appears to be a dead issue as the property management company and the cinema company have been unable to come to an agreement to renew the lease prior to the 31 December 2013 deadline.

There was a motion to pay the FCA fees which is missing from the minutes.

Thom will contact Lauren to find out the status of the minute notes from the AGM and provide them to Peter to complete.

4. **Announcements**

Peter will start having limited time due to course work.

5. **Somerset Ward Councilor's Report** - No report.

6. **Executive and Committee Reports**

6.1. **President**

Thom will contact Lauren to determine whether she is interested in becoming Vice President.

Thom is planning on setting up an Exec Meeting.

Thom attended meetings about Scott St Transitway rerouting.

**MOTION 3:** Moved that the CCCA expresses its support with its neighbours in Hintonburg and Dalhousie in decrying the signal lack of effective consultation with the affected communities in requiring all bus traffic to be routed down Scott and Albert Streets during the 2-year construction phase of the Confederation Line tunnel and require that all future projects be preceded by adequate consultation with the affected communities. Fee/Marsden-Dole:  
Carried

The Board agreed that a copy of the letter should be forwarded to the FCA and Henry suggested some wording which he will provide to Thom who will be drafting the letter.

Thom attended the FCA Meeting and spoke at Fedco on Consultation on Consultations and on Theatres at World Exchange Plaza

6.2. **Vice-President** - No report.

6.3. **Corporate Secretary** - Nothing other than minutes to report.  
Alice and Peter are working on the change report for the Ontario government.

6.4. **Membership Secretary** - No report received.  
We have received a couple of new memberships.

6.5. **Treasurer** - No report, reports to be deferred to next month.  
The signing officers need to contact TD Canada Trust to execute the required documents.

6.6. **Executive Committee** - No report received, Committee did not meet

6.7. **Heritage Committee** - No report received.

**6.8. Planning Committee**

Lyon Street application: Thom and guy are missing each other.

**6.9. Seniors Committee - See Schedule "A1"**

**6.10. Transportation Committee - See Schedule "A2"**

**MOTION 4:** Moved that the CCCA Board receive the Transportation Committee's report on the Elgin Street Walkability Study. Mennier/McVeigh: Carried.

The Board agreed that more time was required to review the report ahead of any motion to approve.

**6.11. Trees & Greenspace Committee - See Schedule "A3"**

**6.12. Communication & Membership Committee - No report received, first meeting was this month. Next meeting 23 December 2013**

**7. Other Reports and Business**

**7.1. Accountability Letter - Henry has written a draft, Thom has reviewed and forgot to forward.**

**7.2. World Exchange Plaza Second Letter - The Board agreed that no further discussion on this topic was required.**

**7.3. Canada Post Reduction of Service**

**MOTION 5:** Moved that the Seniors Committee send a letter to the Minister responsible for the Canada Post Corporation and the CEO of the Canada Post Corporation asking for breakdown of the alternatives reviewed prior to the decision to end urban home delivery. Mennier/McVeigh: Carried.

**8. Question Period**

**9. Forward Agenda Items**

Next Board meeting: January 21<sup>st</sup>, 2014, City Hall

**10. In Camera Discussion**

**MOTION 6:** Moved that the Board go *in camera* to deal with a potential legal issue. McVeigh/Fee: Carried.

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**MOTION 8:** Moved that the Board end the *in camera* portion of the meeting.  
McVeigh/Fee: Carried.

11. Adjournment

Approved by the Board at the meeting of 21 January 2014

**Schedule A1 - Senior's Committee**

Our committee met November 13 at Sun and Flowers to discuss our programme for 2014. We have an article in the December Buzz. One topic we want to look into is temporary greenspace in small empty lots. We are concerned about safe sidewalks for seniors and so look forward to the Ecology Ottawa audit and follow up. The announcement this week regarding the end of home deliveries for mail and the location of the new communal post boxes will be a topic of interest to many seniors living in the city. Our next meeting is waiting for me or preferably someone else on the committee to organise.

**Schedule "A2" - Transportation Committee**

The transportation committee would like to propose that the board adopt/approve its report on the Elgin St walkability audit. Board members should have received a copy by e-mail last week.

**Schedule "A3" - Trees & Greenspace Committee**

Ed Lawrence has responded positively to our request to present at the next Trees and Greenspace event. The event will tentatively be taking place on Saturday March 15th at the Ottawa Public Library (Metcalf Street at Laurier).

In anticipation of this exciting T&G celebrity event we would like to place a call for any interested volunteers to help with the planning and event facilitation for the big day. Please reply directly to this e-mail account to express your interest to volunteer for the Ed Lawrence event or for any T&G related questions or comments.

Next Committee Meeting - Given availability over the Holiday period, the next meeting will be held on Monday January 13th @ 7pm at the Centretown Community Health Centre, 420 Cooper Street. A draft agenda will be distributed in advance of the meeting