

CENTRETOWN CITIZENS COMMUNITY ASSOCIATION
Board Meeting - Tuesday, 21 January, 2014
Ottawa City Hall - Honeywell Room
19:05 - 21:40

MINUTES OF MEETING

Attendance

Board: Charles Akben-Marchand, Jordan Charbonneau, Norman Fee, Adam Harris, Patricia Marsden-Dole, Thomas McVeigh, Paul Mennier, Graham Pressey, Peter Thorn, Tom Whillans

Regrets: Judy Forrest, Henry McCandless, Lauren Rock

Absent: Scott Gorry

Others: Jean-Michel Cazabon, Darrin Cohen, Karolina Craig, Rob Dekker, Diane Holmes, Carol Kerfoot, Michael Lambert, Alice Nakanishi, Michel-Adrien Sheppard, Joan Spice, Nathalie Thirlwall, Stephen Thirlwall, Mitch Vandeborn

1. Call to Order, Welcome and Board Member Regrets

The meeting came to order at 19:05.

2. Adoption of the Agenda

MOTION 1: Moved that the Board approve the agenda. C. Akben-Marchand/P. Marsden-Dole: Carried.

3. Approval of Last Meeting's Minutes and Business Arising

MOTION 2: Moved that the Board receive the minutes of the Annual General Meeting of 22 October 2013. P. Thorn/P. Mennier: Carried

MOTION 3: Moved that the Board approve the minutes of the meeting of 17 December 2013 as amended. P. Thorn/A. Harris: Carried

There were corrections noted:

- T. Whillans' and N. Fee's names are incorrect in various locations.
- Full dates should be used in the minutes.
- Time of adjournment was 21:30.

4. Announcements

J. Spice - The date, time and location of the OMB Appeals Committee meeting will be available as of 22 January 2014.

5. **Somerset Ward Councillor's Report** (D. Holmes)

There have been many complaints and comments about sidewalks and snow/ice clearance issues due to recent weather.

There have been delays in completing the Jack Purcell Park renovation/rehabilitation. Earlier in the winter it appeared that the hockey boards for the winter rinks weren't going to go up, but they have now been put in place.

6. **Executive and Committee Reports** (Only attendees at meeting are noted)

6.1. **President** (T. McVeigh)

T. McVeigh noted that he has put his name forward as a candidate for Council in the upcoming municipal election and presented a Letter of Resignation for consideration by the Board, attached as Schedule "A".

The Board decided by consensus that P. Mennier would chair the meeting as T. McVeigh recused himself and left the room for the discussion on the motion.

MOTION 4: Moved that the Board accept the letter of resignation of T. McVeigh as the President of the CCCA. N. Fee/T. Whillans: Carried.

The Board confirmed its prior decision that P. Mennier continue as chair of the meeting due to the resignation of President and the absence of the Vice-President.

T. McVeigh will contact L. Rock to discuss transitioning to her being Acting President. T. McVeigh transferred the USB jump drive with archival documents to P. Thorn.

The Board decided by consensus that T. McVeigh would continue as a party in the Crerar appeal.

6.2. **Vice-President**

No report received.

6.3 **Corporate Secretary** (P. Thorn)

A. Nakanishi has filed the required Form 1: Ontario Corporate Initial Return/Notice of Change with the Ministry of Government Services. The form shows T. McVeigh as President and will have to be re-filed.

P. Thorn has taken over room booking for the CCCA. A. Nakanishi has agreed to act as back up and will contact the City for the transition.

6.4. **Membership Secretary** (G. Pressey)

Report attached as Schedule "B".

6.5. **Treasurer** (Outgoing - A. Nakanishi/Incoming - P. Mennier)

The Treasurer's Report for the 17 December 2013 meeting and a Financial Snapshot for the 21 January 2014 meeting were presented and are attached as Schedules "C1" and "C2".

It was noted that Financial Snapshot should say 21 January 2014 rather than 2013.

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MOTION 5: Moved that the Board approve the financial statement for December 2013 and Financial Snapshot for January 2014. Harris/Mennier: Carried.

P. Mennier reported that he has attended at TD Canada Trust and executed the documents to be a signing officer for the CCCA. P. Thorn reported that he has not, but will do so in the week of 27 January 2014.

6.6 Executive Committee
Committee has not yet met.

6.7. Heritage Committee
No report received.

6.8. Planning Committee (R. Dekker)
The report is attached as Schedule “D”.

MOTION 6: Moved that the Board approve the letters to the Committee of Adjustment and the Planner expressing approval of the development at 291-293 Lyon Street and to Committee of Adjustment expressing opposition to the development at 515 Somerset Street West for signature by Peter Thorn as Corporate Secretary. A. Harris/P. Marsden-Dole: Carried

A letter from the FCA regarding “Urgent Need for a ‘Student Housing Strategy’” was presented and is attached as Schedule “E”. The Board agreed that the letter cannot currently be signed by the CCCA.

6.9. Seniors Committee (P. Marsden-Dole)
The report is attached as Schedule “F”, including a draft letter with regards to the announced elimination of urban door-to-door delivery by the Canada Post Corporation. We have received confirmation that the responsible Minister is Lisa Raitt.

MOTION 7: Moved that the Board approve the letter to Minister Lisa Raitt, with a copy to the CEO of the Canada Post Corporation, expressing our opposition to the ending of urban door-to-door mail delivery, to be signed by Peter Thorn as Corporate Secretary. P. Thorn/T. Whillans: Carried

6.10. Transportation Committee (M.-A. Sheppard)
MOTION 8: Moved that the Board approve the Elgin Street Walkability Study forwarded by the Transportation Committee. P. Thorn/P. Marsden-Dole: Carried.

6.11. Trees and Greenspace Committee (T. Whillans)
MOTION 9: Moved that the Board approve setting aside a budget of up to \$200.00 from the Tree Fund for expenses related to the Ed Lawrence Event. T. Whillans/G. Pressey: Carried.

6.12. Communication & Promotion Committee (Mitch Vandenberg)
The contract for our current web host expires on or about 28 January 2014 and we will be transitioning to Ethicalhost.ca. The cost will be comparable and the transition should be essentially seamless, though there may be minimal downtime as the files are transferred. The change should result in faster load and update times.

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Next committee meeting is 11 February 2014 next meeting.

7. Other Reports and Business

7.1. Accountability Letter

The Board agreed to defer this to next month.

7.2 FCA Report

Director's liability issue was raised at the FCA meeting. The understanding is that there are apparently three (3) companies who offer it. P. Mennier will be investigating further.

FCA is trying to create a co-op fund for a planner who could be shared among the various community associations on a first-come-first-served, numerically limited basis.

FCA passed a motion that candidates for municipal office should be funded only by individuals and not by unions or businesses.

The next FCA meeting will be hosted by the CCCA on 10 February 2014 19:00 - 21:30 in the Richmond Room.

8. Question Period

There was a request for an update on the situation with Somerset House. D. Holmes reported that the owner is currently looking for tenants and that work on the building will be starting in April 2014. There will be additional work to do once a tenant/tenants are secured and the process is anticipated to take more than a year.

9. Forward Agenda Items

None.

10. Crerar Appeal

MOTION 10: Moved that the Board go *in camera* to discuss the Crerar appeal. N. Fee/P. Thorn: Carried.

Non-Board Members left the meeting at this point. C. Akben-Marchand declared conflict, recused himself from the discussion and left the meeting.

MOTION 11: Moved that the Board end the *in camera* portion of the meeting. G. Pressey/A. Harris: Carried

MOTION 12: Moved that the Board confirm its request to be a party to the Crerar appeal and to have Joan Spice solicit professional advice consisting of four (4) hours of planning and/or legal advice to a maximum of \$1,000.00. T. Whillans/G. Pressey: Carried.

MOTION 13: Moved to delegate authority to Joan Spice, Thom McVeigh and Judy Forrest or any two of the three to bind the Corporation with regards to the Crerar appeal. G. Pressey/P. Marsden-Dole: Carried.

11. Adjournment

The meeting adjourned at 21:40.

Next Board meeting: 18 February 2014, 19:00 - 21:00, Honeywell Room, City Hall

Approved by the Board at the meeting of 18 February 2014