

CENTRETOWN CITIZENS COMMUNITY ASSOCIATION

Board Meeting—Tuesday, 18 March 2014

Ottawa City Hall—Honeywell Room

19:10—20:35

Attendance

Board: Charles Akben-Marchand, Adam Harris, Patricia Marsden-Dole, Henry McCandless, Paul Mennier, Graham Pressey, Peter Thorn, Mitch Vandeborn, Tom Whillans

Regrets: Judy Forrest, Lauren Rock

Absent: Norm Fee

Others: Angela Beale, Jean-Michel Cazabon, Vittorio Colaiocovo, Avery D., Rob Dekker, Georgia Lay, Laura LeBel, Bonnie Mabee, Maria Luisa Martí, Alice Nakanishi, Michel-Adrien Sheppard, Joan Spice

1. Call to Order

The meeting came to order at 19:10

As L. Rock was out of town she made prior arrangements for P. Mennier to act as Chair of the meeting.

2. Welcome, Introductions and Board Regrets

3. Adoption of the Agenda

MOTION 1: Moved that the Board adopt the Agenda as amended. A. Harris/T. Whillans: Carried

The following items were added to the Agenda:

- Crerar Appeal Update
- Official Plan Amendment (OPA) Update

4. Approval of the Minutes of the Last meeting and Business Arising

MOTION: Moved that the Board adopt the minutes of the meeting of 18 February 2014 as amended. P. Thorn/G. Pressey: Carried.

The following amendments were made:

- The adjournment time was 21:05.
- A name correction was made on behalf of an attendee.
- A grammar correction was made to section 7.1.
- In section 9.4 it was noted that the discussion was deferred by consensus.
- In section 12 the date of the next meeting was “2014” rather than “2013”.

5. Announcements

6. Appointment of New Board Member

There is a vacancy on the Board due to the resignation of Scott Gorry (the resignation of Thom McVeigh does not cause a vacancy because the President is elected by the membership and it requires a Special General Meeting to select a new President if the Vice-President is unwilling/unable to take on the duties).

Pursuant to the Bylaws, a call for nominations to fill the vacancy was made at the Board meeting of 18 February 2014. Additionally, advertisements were placed in local media and websites and an announcement was sent down the CCCA announcements Googlegroup.

The Board received expressions of interest from three individuals:

- Laura LeBel
- Maria-Luisa Martí
- Mitch Vandeborn

The candidates were invited to make short presentations and took questions from the floor.

Three calls were made for any nominations from the floor: none were received.

The election proceeded by secret ballot and A. Nakanishi and J. Spice consented to collect and count the ballots. J. Spice announced that M. Vandeborn was the successful candidate.

MOTION 2: Moved that the Board appoint Mitch Vandeborn to fill the vacant position on the Board. P. Thorn/P. Mennier: Carried.

MOTION 3: Moved that the ballots be destroyed. P. Thorn/C. Akben-Marchand: Carried.

7. Councillor Diane Holmes' Somerset Ward Report

No Report

8. Executive and Committee Reports (Only attendees at meeting are noted)

8.1. **President**

Report attached as Schedule “A”.

8.2. Vice-President

The position is currently vacant.

The Board deferred the selection a new Vice-President to the April 2014 meeting. It was noted that this matter should be dealt with as soon as possible.

8.3. Corporate Secretary (P. Thorn)

The draft Minutes from the 18 February 2014 meeting were completed.

The approved minutes from the November 2013, December 2013 and January 2014 have been completed and have been uploaded by M. Vandeborn.

The approved minutes from the September 2013 minutes will be completed and uploaded soon. There had been a question about whether they had been approved and their location.

It was noted that the approved minutes for 18 February 2014 would be completed and forwarded to M. Vandeborn for upload by the end of the week of 18 March 2014.

8.4 Communications & Membership Secretary (M. Vandeborn)

There have been updates and improvements to the website, including an events calendar. There have also been various structural changes, including the archiving of some older reports.

The Committee has been encouraging more activity on social media and has been brainstorming on ways to increase the membership

The next meeting is scheduled for 8 April 2014 (*where?*)

8.4. Treasurer (P. Mennier)

The 2013 CCCA corporate tax return has been completed and filed.

There was a discussion about the change in signing officers. P. Mennier has made arrangements for a meeting between himself, L. Rock and P. Thorn and a representative from the bank on Thursday, 20 March 2014 to execute the documents.

8.5. Executive Committee

The committee has not met.

8.6. Heritage Committee

No report.

8.7. Planning and Development Committee (R. Dekker)

Report attached as Schedule "B".

It was noted with regards to the Out of the Cold Program that the Board should probably write to the City to raise the points set out in the Planning Committee Report. R. Dekker is drafting a letter and will provide it to the Board at the next meeting.

The next meeting is 07 April 2014 at 18:30, location TBA.

8.8. Seniors Committee (P. Marsden-Dole)

Patricia mentioned 2 matters but unfortunately I do not have them recorded: I've requested the information—mea maxima culpa.

8.9. Transportation Committee (M.-A. Sheppard)

Report attached as Schedule "C".

MOTION 4: Moved that the Board adopt the Transportation Committee's report on the Bank Street Walkability Audit. M. Vandeborn/A. Harris: Carried.

The next meeting is 20 March 2014 at 19:00 at the Elgin Street Bridgehead.

8.10. Trees and Greenspace (T. Whillans/B. Mabee)

Report attached as Schedule "D".

B. Mabee gave a short report about the Ed Lawrence Event. The attendance was between 60 and 75. The talk was extremely well-received. The event brought in \$305.55 and incurred expenses of approximately \$222.00, so a small profit was made. In addition, some CCCA memberships were sold. B. Mabee expressed her appreciation for the work of the Committee in organizing the event.

T. Whillans expanded on the Glashan project. The school is a national finalist in a contest that, if they win, would provide sufficient funds to green the school yard, which is currently completely paved. The catalyst of this project was the loss of the ash trees along Arlington Avenue to emerald ash borer.

The next meeting is 25 February 2014 (*time?*), location TBA but tentatively the Centretown Community Health Centre.

9. Other Business

9.1. Bottled Water-Free City Campaign

MOTION 5: Moved that the Board express its support for a ban on bottled water at City of Ottawa facilities and events. A. Harris/T. Whillans: Failed.

9.2. The Mayor and the NCC

P. Thorn has not drafted the letter. The Board agreed by consensus to defer this to the April 2014 meeting.

9.3. The Federation of Community Associations

MOTION 5: Moved that the Board receive the FCA report. P. Mennier/A. Harris: Carried.

9.4. Director's Insurance

P. Mennier has not been able to obtain quotes. The Board agreed by consensus to defer this to the April 2014 meeting.

9.5. Public Accountability Letter Strategy

H. McCandless provided a verbal report of the status of the initiative.

9.6 Crerar Update

The Board agreed by consensus to defer this to the April 2014 meeting.

9.7 Official Plan Amendment Update

Report attached as Schedule "E".

10. Question Period

10.1 Jazz Fest Noise

A. Beale Noise raised noise issues that she and neighbours in her building at Laurier/Bronson experienced from Jazz Fest.

10.2 Discussion about Infill Policy at Federation of Community Associations

P. Mennier and M. Vandeborn will raise this matter at the meeting being held on 19 March 2014.

11. Forward Agenda Items

There was a suggestion that M. Vandeborn be appointed as a representative from the Board to the *Centretown Buzz*. After discussion, the Board agreed by consensus to defer the matter to the April 2014 meeting.

12. Next Board Meeting & Adjournment

Next board meeting will be on 15 April 2014 at 19:00 in the Honeywell Room.

MOTION 6: Moved that the meeting adjourn. P. Marsden-Dole/T. Whillans: Carried.

The meeting adjourned at 20:35.